



THE PHILIPPINE PHARMACISTS ASSOCIATION, INC.

Pharmacists for Better Health Outcomes

Member: International Pharmaceutical Federation (FIP)
Western Pacific Pharmaceutical Forum (WPPF)
Federation of Asian Pharmaceutical Associations (FAPA)

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24 October 2016

Sponsorship Packages

Dear Sir/Madam,

Greetings from the Philippine Pharmacists Association, Inc.!

It is our pleasure to invite you to our **2017 National Convention** to be held on **24-27 May 2017** at the **City Coliseum, Puerto Princesa City, Palawan** with the theme, "*Filipino Pharmacists Embracing the Challenge of Change*".

For the last three years, our convention gathers together **more than 3,000 pharmacists** from all over the country from various areas of practice: community, hospital, industry, academe, veterinary medicine, cosmetics and wellness, among others. This year's theme is anchored on the new Philippine Pharmacy Act, Republic Act (RA) 10918.


Your partnership with us in this endeavor is truly important, not only to make this event a success, but also to contribute to pharmacists' continuing professional development. We have prepared a range of sponsorship packages for you to consider. You may find these packages in the succeeding page. Should you need further information, kindly contact our PPhA Secretariat c/o **Ms. Dianne Mariz Sosa** at **(+632) 734-4820** or philpharmacists@gmail.com

Thank you very much for your support and we are looking forward to your participation in our national convention!

Sincerely yours,


HAZEL FAYE R. DOCUYANAN, RPh, MS
Over-All Chair, 2017 PPhA National Convention

Noted By:


YOLANDA R. ROBLES, RPh, PhD
President, Philippine Pharmacists Association, Inc.



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2017 National Convention Sponsorship Packages

Package	Type of Sponsorship	Entitlements
Platinum	Php 300,000.00	<ul style="list-style-type: none"> • Three (3) booth spaces* • Inside-front/inside-back cover in the souvenir program (first-come, first-served basis) in the souvenir program • 1-whole page full-color ad in the souvenir program • Acknowledgement during the Fellowship & Awards Night
Diamond (only 4 slots available)	Php 200,000.00 + Raffle Items worth Php 50,000.00	<ul style="list-style-type: none"> • Luncheon symposium with product presentation for 30 minutes (open to non-drug companies – drug information system, automated dispensing machine, pneumatic tube system, etc)
Gold	Php 115,000 .00	<ul style="list-style-type: none"> • Two (2) booth spaces* • 1-whole page full-color ad in the souvenir program
Silver	Php 65,000.00	<ul style="list-style-type: none"> • One (1) booth space* • 1-whole page full-color ad in the souvenir program
Pocket Lecture	Dinner and venue for at least 300 persons (activity expense will be shouldered by the company)	<ul style="list-style-type: none"> • One (1) booth space* • 1-whole page full-color ad in the souvenir program
Convention Kit Content	P50,000 Souvenir item provided by company to be included in convention kits (good for 4000 pax)	<ul style="list-style-type: none"> • 1-whole page full-color ad in the souvenir program

*Selection of booth space(s) is on a first-come, first-served basis.

COMMITMENT TO SPONSORSHIP			
We support the PPhA in its 2015 National Convention in the form of (please put a check):			
<input type="checkbox"/> Platinum Sponsorship <input type="checkbox"/> Diamond Sponsorship <input type="checkbox"/> Gold Sponsorship <input type="checkbox"/> Silver Sponsorship <input type="checkbox"/> Pocket Lecture Sponsorship <input type="checkbox"/> Convention Kit Content			
Company Name:			
Authorized Representative:		Position:	
Signature:		Date:	
Contact Number/s:			



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*Please read the Sponsorship Guidelines below.

SPONSORSHIP GUIDELINES

1. GENERAL INFORMATION

- 1.1. VENUE. The exhibit hall will be at **Ambassador Hall, Asturias Hotel, Puerto Princesa City, Palawan**. Booth assignment shall be determined by the Organizing Committee.
- 1.2. DATES AND OPENING HOURS. The exhibit hall will be formally opened on **24 May 2017 (Wednesday) at 8:00 AM** and will only be available for visits on the following schedules:

24 May 2017 (Wed)	8:00 AM – 5:00 PM
25 May 2017 (Thu)	8:00 AM – 11:00 AM

- 1.3. All decorations of booths are at the exhibitor's account. Any major construction and assembly of props that require carpentry work within the exhibit hall will require prior approval from the Organizers.

2. INGRESS AND EGRESS

- 2.1. SCHEDULE:

Ingress	23 May 2017 (12:00 NN – 5:00 PM)
Egress	25 May 2017 (12:00 NN – 5:00 PM)

- 2.2. INGRESS. The exhibitor shall not be allowed to move in the display materials before the appointed schedule.
- 2.3. EGRESS. Exhibitors shall not be allowed to move out any of his equipment before the scheduled egress. Equipment and materials not removed by the exhibitor beyond the egress period shall be moved and transferred by the official contractor at the exhibitor's expense.

After the egress deadline, it is the joint responsibility of the exhibitor and contractor to dismantle and remove the booth. Failure to do so will result in the exhibitors being liable for the service fees incurred.

- 2.4. CLEARANCE. All exhibit goods brought in are covered by a Gate Pass-Inventory Sheet (accomplished in 3 copies). Should there be some more items brought in during the duration of the exhibit that were not been covered by the Gate Pass-Inventory Sheet, an additional gate pass must be processed to allow easy exit of the products during the egress.

Exhibitors can only remove equipment or displays from the exhibit venue with prior clearance from the Organizers. Exhibitors must settle any accounts with the Organizers before clearance can be given.

- 2.5. TRAFFIC FLOW. Exhibitors must see to it that their materials shall not obstruct the traffic flow within the exhibit hall during the ingress and egress. Exhibitors whose materials are found to be obstructing the traffic within the exhibit hall shall be given ample time to remove the items. Materials not removed after such time shall be removed at the exhibitor's expense.



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3. BOOTH SHELL SCHEME

3.1. SHELL AND FRAMING. The standard booth is painted flat white and braced with aluminum/octanorm/steel. The perimeter has closed back wall and open front.

3.2. FACILITIES. The standard booth facilities (per 2 x 3 m²) shall be the following:

- Octanorm aluminum framing system
- 1/8"-thick white board with company name
- one (1) pc information table
- two (2) pcs stacking chair
- one (1) unit fluorescent light fixture (40 watts)
- one (1) convenience outlet (220 volts)
- company name of exhibitor on tarpaulin

3.3. RESTRICTIONS. Exhibitors **CANNOT** glue, paste, paint, staple, thumbtack, nail, screw or alter any of the octanorm panels and systems of structural extrusions used in any way. To display posters or other props, exhibitors may use masking tape, scotch tape, magic tape, mounting tape or double-sided tape. Exhibitors **CANNOT USE PACKAGING TAPE**.

Please take care of the panels. **Any damage to the panels will be charged to the exhibitor.**

3.4. DAMAGE COSTS. In case of damage/s due to the use of restricted items indicated herein and/or loss of any of the systems due to negligence of the exhibitor, the exhibitor shall be held liable to pay for the damages incurred to each of the following parts (either broken, lost or damaged) that are being leased out during the exhibit period:

PVC panel	P 6,000.00 each
0.96 or 1.36 meters aluminum beam	P 4,000.00 each
aluminum pole	P 6,000.00 each
2.95 meter fascia board	P 5,000.00 each
2.93 meter aluminum beam	P 4,000.00 each
electrical outlet	P 500.00 each
0.97 meter fascia board	P 4,000.00 each

3.5. ELECTRICAL INSTALLATIONS. To facilitate any electrical requirements, each booth will be provided with an electrical installation (220 volts). Exhibitors cannot alter the electrical installations once installed.

Charges for electrical consumption outside of the fluorescent light fixture provided by the Organizers will be on a personal account and must be settled with the Organizing Committee on the first day of the exhibit.

Television & VCR	P 500.00/ day
Lamps/Trek Lighting	P 500.00/ day
Refrigerator	P 1,500.00/ day



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4. REMINDERS TO ALL EXHIBITORS

- 4.1. MANNING OF BOOTH. The exhibit will be open daily as scheduled above (1.2). Exhibitors shall ensure that their personnel are around during the exhibit hours to handle any inquiries of their products and services and to maximize their company's mileage with the pharmacists.
- 4.2. IDs. Two (2) exhibitor IDs will be issued per exhibitor [but four (4) for Platinum sponsors]. Exhibitors shall ensure that their personnel wear their IDs at all times during the exhibit. The exhibitor ID allows access to the exhibit hall only. It does not allow access to the plenary hall and other function rooms.

5. SECURITY

- 5.1. The exhibitors will be responsible for the security of their exhibits and properties. Properly identified company personnel must man their booths during exhibit hours. After exhibit hours, exhibitors are encouraged to pack their light and portable items for their own safekeeping to avoid losses. The Organizers shall not be responsible for theft, loss or damage of exhibits and any other items or equipment belonging to exhibitors, contractors or visitors.
- 5.2. The exhibit hall will be closed immediately after the last convention activity unless a request to work overtime with specific reasons is submitted to the Organizers for approval.
- 5.3. It is forbidden to stock crates, wood, straw, cardboard or any combustible materials used in packing at the exhibit hall, in the booths or along the aisles.
- 5.4. Every reasonable precaution will be taken by the Organizers to ensure the security and safety of the exhibit hall. However, the Organizers will not be responsible or be liable for compensation of any exhibitor's losses, damages, injuries or deaths caused by fire, theft or any cause whatsoever that may occur within the premises.
- 5.5. The Organizers recommend that the exhibitors must insure themselves, their exhibits, personnel and equipment against injury, fire, loss, damage and all other risks, as well as secure sufficient insurance coverage for injuries to other persons and property in the exhibit premises.

6. CLEANLINESS

Daily cleaning of the public and common areas, such as the aisles during the event will be the responsibility of the Organizers. Booth cleaning will be the responsibility of the exhibitor. The Organizers will arrange for regular trash collection.

7. PAYMENTS

- 7.1. Deadline for **full payment** of sponsorships is on **24 February 2017**
- 7.2. Checks must be made payable to the **Philippine Pharmacists Association, Inc.**
- 7.3. Companies may also deposit their payment through the following PPhA bank accounts:

Security Bank, Inc. (Mendiola Branch) Account No: **0341-020561-002**

BDO (Recto Branch) Account No: **0020351380**

Please complete the name of **Philippine Pharmacists Association, Inc.** for online banking payments.



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After bank deposit payment, write the name of the company on the deposit slip and then scan and email to philpharmacists@gmail.com.

7.4. PPhA will issue official receipts upon receipt/confirmation of payment.

8. CANCELLATION OF PARTICIPATION AND FAILURE TO EXHIBIT

8.1. In the event of cancellation of the participation/failure to exhibit, all payments shall be forfeited.

8.2. Any exhibitor who, having signed a contract and has not advised the Organizers on the cancellation or has failed to exhibit, is not released from the contract and will be charged for all costs plus any additional costs incurred by the Organizers as a result of the failure to exhibit.

9. SOUVENIR PROGRAM

Print-ready (layouted) materials for 1-whole page (8.5"x11") full-color ad in the souvenir program must be submitted to the Organizers on or before **10 March 2017**. After the said deadline, PPhA will just place the name of the company on the space allocated for the sponsor.

10. POCKET LECTURES

Companies may opt to sponsor a lecture-dinner for at least 300 pharmacists who must pre-register/sign-up with them. The venue and dinner for the pocket lecture will be shouldered by the company. Please contact the Organizers for more information.

11. ORGANIZING COMMITTEE

For any questions or concerns, please contact the Organizing Committee thru **Ms. Dianne Mariz R. Sosa** at **7344820** or **3100850** and philpharmacists@gmail.com.